

**NOT MEASUREMENT  
SENSITIVE**

**MIL-PRF-32436(TM)  
16 January 2013**

**SUPERSEDING  
(See 6.4 )**

## **PERFORMANCE SPECIFICATION**

### **MANUALS, TECHNICAL: PREPARATION OF HAND RECEIPT TECHNICAL MANUALS (-HR)**

This specification is approved for use by the Department of the Army and is available for use by all Departments and Agencies of the Department of Defense.

Comments, suggestions, or questions on this document should be addressed to USAMC Logistics Support Activity, ATTN: AMXLS-AP, Redstone Arsenal, AL 35898-7466 or e-mailed to [usarmy.redstone.logsa.mbx.tmss@mail.mil](mailto:usarmy.redstone.logsa.mbx.tmss@mail.mil). Comments can be faxed to DSN 645-9850 or COM 256-955-9850. Since contact information can change, you may want to verify the currency of this address information using the ASSIST Online database at <https://assist.dla.mil>.

**AMSC 9309**

**AREA TMSS**

**DISTRIBUTION STATEMENT A. Approved for public release; distribution is unlimited.**

## 1. SCOPE

1.1 Scope. This specification contains requirements for the preparation of technical manual (TM) hand receipt (HR) publications, covering the line item entry for system/end item and the content of the applicable Components of End Item (COEI), Basic Issue Items (BII), and Additional Authorization List (AAL).

## 2. APPLICABLE DOCUMENTS

2.1. General. The documents listed in this section are specified in sections 3, 4, or 5 of this specification. This section does not include documents cited in other sections of this specification or recommended for additional information or as examples. While every effort has been made to ensure the completeness of this list, document users are cautioned that they must meet all specified requirements of documents cited in sections 3, 4, or 5 of this specification, whether or not they are listed.

### 2.2 Government documents.

2.2.1 Standards. The following standards form a part of this document to the extent specified herein. Unless otherwise specified, the issues of these documents are those cited in the solicitation or contract.

#### MILITARY STANDARDS

|               |  |
|---------------|--|
| MIL-STD-38784 | Standard Practice for Manual,<br>Technical: General Style and<br>Format Requirements |
| MIL-STD-129   | Military Marking   |

(Copies of these documents are available online at <https://assist.dla.mil/quicksearch> or from the Standardization Document Order Desk, 700 Robbins Avenue, Bldg 4D, Philadelphia, PA 19111-5094.)

2.2.2 Other Government documents, drawings, and publications. The following other Government documents, drawings, and publications form a part of this document to the extent specified herein. Unless otherwise specified, the issues of these documents are those cited in the solicitation or contract.

|               |  |
|---------------|--|
| DOD 5220.22-M | National Industrial Security<br>Program Operating Manual |
| DOD 5230.24   | Distribution Statements on<br>Technical Documents        |

(Copies may be obtained from the following website: [http://www.dtic.mil/whs/directives/.](http://www.dtic.mil/whs/directives/))

2.3 Order of Precedence. Unless otherwise noted herein or in the contract, in the event of a conflict between the text of this document and the references cited herein, the text of this document takes precedence. Nothing in this document, however, supersedes applicable laws and regulations unless a specific exemption has been obtained.

### 3. REQUIREMENTS

3.1 Content. Hand receipt publications shall consist of:

- a. Front cover.
- b. Title block page.
- c. Section I, Introduction.
- d. Section II, Hand Receipt.

3.1.1 Front Cover. The cover of the hand receipt manual shall consist of:

- a. Applicable TM designator.
- b. The title "HAND RECEIPT COVERING CONTENTS OF COMPONENTS OF END ITEM (COEI), BASIC ISSUE ITEMS (BII), AND ADDITIONAL AUTHORIZATION LIST (AAL) FOR (short end item title)".
- c. National Stock Number (NSN) for respective end item.
- d. Applicable distribution statement in accordance with DOD 5230.24.
- e. End item code (if applicable).

An example of a front cover is at FIGURE 1.

3.1.1.1 Numbering. Hand receipt publications shall be assigned the same basic number as related technical manuals. A dash and the letters "HR" shall be added to the basic number (see FIGURE 2). All hand receipt publications shall carry a -10 maintenance level designator.

3.1.2 Title page. Title page shall consist of:

- a. Applicable TM number.
- b. Title (see 3.1.1b).

- c. National Stock Number.
- d. End Item Code (if applicable).
- e. Statement regarding reporting of errors.
- f. Table of contents showing section, title of the section, and applicable page number. An example of a title page is at FIGURE 3.

3.1.3 Section I. Introduction. TM hand receipt Section I, Introduction, shall consist, as a minimum, of the following paragraphs:

- a. SCOPE - describes the scope and purpose of the HR.
- b. GENERAL - explains the overprinted DA Form 2062 and its purpose; local reproduction authorization; and provides an address for requisitioning additional copies of HR's.
- c. EXPLANATION OF BLOCKS AND COLUMNS (DA FORM 2062) includes explanations of all applicable codes used on the DA Form 2062 (e.g., controlled inventory item code (formerly SEC) and accounting requirements code (ARC)).
- d. AUTHORIZATION DOCUMENTS - provides the authorization documents for COEI, BII, and AAL.

Additional paragraphs addressing other introductory information may be added as appropriate. An example of Section I, Introduction, is at FIGURE 4.

3.1.4 Section II, Hand Receipt.

3.1.4.1 Technical Content. The hand receipt DA Forms 2062 shall consist of COEI, BII, and AAL contents extracted from the applicable validated and verified operator's manual.

3.1.4.2 Overprinted DA Form 2062. TM hand receipt publications shall include overprinted DA Forms 2062 for line item entry for system/end item and the contents of the applicable COEI, BII, and AAL. The TM hand receipt COEI, BII, and AAL title headers and listings shall be in the same sequence as used in the related operator technical manual (i.e., (1) system/end item line item entry; (2) COEI; (3) BII; and (4) AAL). TM hand receipts contents shall be as follows:

- a. The related TM number and date of publication, end item stock number, and the end item description and quantity shall be shown in the applicable blocks in the heading of DA Form 2062. The line item entry for the end item and contents of COEI, BII and AAL lists, with applicable headers, shall comprise one DA Form 2062 (front side with continuation sheet(s), see FIGURES 5 and 6).

b. The continuation sheet(s) shall contain the TM number and short end item title placed at the top left (outside the margin of the DA Form 2062). When COEI, BII, and/or AAL listings require a continuation sheet, the first line of the description column shall include the applicable title (i.e., COEI, BII, or AAL) followed by a dash and the word "Continued" (see FIGURE 6).

c. Sufficient space (8 lines minimum) shall be left at the end of a listing for signature of recipient of COEI, BII, and AAL items. If a list of components extends too far on the page to allow for signature in the balance columns, a blank continuation sheet shall be added (see FIGURE 7).

d. When a title header (e.g., COEI, BII, or AAL) has an applicable listing in the operator technical manual, the TM hand receipt shall consist of the title header followed by the line item entry for NSN; brief item description (which shall include Commercial and Government Entity Code (CAGEC) and part number (PN), in that order); the accounting requirements code; the physical security/pilferage code; unit of issue information; and quantity authorized.

e. When a title header (e.g., COEI, BII, or AAL) has no applicable listing in the operator technical manual, the title header shall appear on the TM hand receipt with the line entry "NOT APPLICABLE" (see FIGURE 6).

3.1.4.3 Current as of date. The statement "Current as of" shall be shown at the bottom of each DA Form 2062 as shown at FIGURE 5. The cited date shall be the publication date of the current operator's manual/change from which the TM hand receipt data was extracted.

#### 4. VERIFICATION

4.1 Verification. Verification shall be as specified by the acquiring activity in the solicitation or contract (see 6.2).

#### 5. PACKAGING

5.1 Packaging. For acquisition purposes, the packaging requirements shall be as specified in the contract or order (see 6.2). When packaging of materiel is to be performed by DoD or in-house contractor personnel, these personnel need to contact the responsible packaging activity to ascertain packaging requirements. Packaging requirements are maintained by the Inventory Control Point's packaging activities within the Military Service or Defense Agency, or within the military service's system commands. Packaging data retrieval is available from the managing Military Department's or Defense Agency's automated packaging files, CD-ROM products, or by contacting the responsible packaging activity.

#### 6. NOTES

(This section contains information of a general or explanatory nature that may be helpful, but is not mandatory.)

6.1 Intended use. The hand receipt publications prepared in accordance with this specification should provide overprinted DA Form 2062 hand receipts covering the line item entry for system/end item and the content of the applicable COEI, BII, and AAL. This eliminates the need for Army organizations to prepare hand receipts manually for sub-hand-receipting purposes.

6.2 Acquisition requirements. Acquisition documents should specify the following:

- a. Title, number, and date of this specification.
- b. Verification requirements (see 4.1).
- c. Packaging requirements (see 5.1).

6.3 TM acquisition. The requirement for technical manuals should be considered when this specification is applied on a contract. If technical manuals are required, specifications and standards that have been authorized and assigned an Acquisition Management Systems Control (AMSC) number must be listed on a separate Contract Data Requirements List (DD Form 1423), which is included as an exhibit to the contract. The technical manuals must be acquired under separate contract line item in the contract. .

6.4 Supersession data. The following documents are superseded by MIL-PRF-32436:

- a. MIL-HDBK-503(TM), dated 19 September 1997.
- b. MIL-HDBK-503, Change 1, dated 30 September 1999.
- c. MIL-HDBK-503, Change 2, dated 31 January 2002.
- d. MIL-HDBK-503, Change 3, dated 15 August 2002.

6.5 Acronyms. The following acronyms are used in this specification:

|       |   |
|-------|---|
| AAL   | Additional Authorization List                                     |
| AMSDL | Acquisition Management Systems and Data Requirements Control List |
| ASTM  | American Society for Testing and Materials                        |
| BII   | Basic Issue Items   |
| COEI  | Components of End Item  |
| CDRL  | Contract Data Requirements List                                   |
| DID   | Data Item Description   |
| EIC   | End Item Code   |
| FAR   | Federal Acquisition Regulation                                    |
| MTOE  | Modified Table of Equipment                                       |
| NSN   | National Stock Number   |

6.6 Definitions. The following terms are used in this specification:

6.6.1 Additional Authorization List (AAL): Optional items which are not essential for the operation of the end item. These items are not listed on the engineering drawings and are not turned in with the end item.

6.6.2 Basic Issue Items (BII): The minimum essential items not listed in the drawings, but required to place the equipment in operation, to operate it, and to perform emergency repairs. Although shipped separately packaged, BII must be with the equipment during operation and whenever they are transferred between property accounts. BII may be packed with communications security (COMSEC) equipment.

6.6.3 Components of End Item (COEI): End item components authorized by the applicable Repair Parts and Special Tools List (RPSTL).

6.6.4 Data: Recorded information, regardless of form or method of the recording.

6.6.5 Data Item Description (DID), DD Form 1664: A completed form that defines the data required of a contractor. The form specifically defines the data content, preparation instructions, format, and intended use. DIDs are prepared in accordance with MIL-STD-963.

6.6.6 End Item Code (EIC): A three-position alphanumeric code used to identify an Army-managed end item.

6.6.7 Handbook: A handbook is a guidance document that provides engineering information; lessons learned; possible options to address technical issues; classification of similar items, materials, or processes; interpretive direction and techniques; and any other type of guidance information that may help the Government or its contractors in the design, construction, selection, management, support, or operation of systems, products, processes, or services.

6.6.8 Hand Receipt (HR), DA Form 2062: A completed form on which is listed the system/end item, the contents of Components of End Item (COEI), Basic Issue Items (BII), and Additional Authorization List (AAL) items related to the end item, along with the issuer and receiver of the items.

6.6.9 Hand receipt number: A locally designated number used to post the location of property in the property book.

6.6.10 National Stock Number (NSN): A 13-digit number assigned an item and used to identify and requisition the item.

6.7 Subject term (key word) listing.

Additional Authorization List  
Basic Issue Items  
Components of End Item

**TM X-XXXX-XXX-XX-HR**

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**HAND RECEIPT**

**COVERING  
CONTENTS OF COMPONENTS OF END ITEM (COEI),  
BASIC ISSUE ITEMS (BII),  
AND ADDITIONAL AUTHORIZATION LIST (AAL)  
FOR  
(NOMENCLATURE)  
(NSN)**

**WARNING.** This document contains technical data whose export is restricted by the Arms Export Control Act (Title 22, U.S.C., Sec 2751, et seq.) or the Export Administration Act of 1979 (Title 50, U.S.C., App. 2401 et seq.), as amended. Violations of these export laws are subject to severe criminal penalties. Disseminate in accordance with provisions of DoD Directive 5230.25.

**DISTRIBUTION STATEMENT C.** Distribution authorized to U.S. Government agencies and their contractors on a need-to-know basis. This determination was made on (DATE). Other requests for this document will be referred to Commander, U.S. Army Tank-Automotive Command (TACOM) Life Cycle Management Command, ATTN: AMSTA-LCL-MPP/TECH PUBS (M/S 727), 6501 E. 11 mile Rd, Warren, MI 48397-5000.

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**HEADQUARTERS, DEPARTMENT OF THE ARMY**  
(DATE)

**FIGURE 1. Example of an HR front cover.**

**TECHNICAL MANUAL HAND RECEIPTS WILL  
BE ASSIGNED NUMBERS AS FOLLOWS:**

Technical manuals which  
include listings of line item  
entry for system/end item  
and content of applicable  
COEI, BII, and AAL:

Number assigned to hand  
receipt publication listing the  
same line item entry for  
system/end item and content of  
applicable COEI, BII, and AAL:

TM 9-2320-266-10



TM 9-2320-266-10-HR

TM 5-5420-200-12



TM 5-5420-200-10-HR

TM 11-5895-297-13&P



TM 11-5895-297-10-HR

**FIGURE 2. Example of HR publication number.**

TM X-XXXX-XXX-XX-HR

HAND RECEIPT

TM X-XXXX-XXX-XX-HR

HEADQUARTERS  
DEPARTMENT OF THE ARMY  
Washington, D.C. (DATE)

HAND RECEIPT

COVERING  
CONTENTS OF COMPONENTS OF END ITEM (COEI),  
BASIC ISSUE ITEMS (BII),  
AND ADDITIONAL AUTHORIZATION LIST (AAL)  
FOR  
(NOMENCLATURE)  
(NSN)

**REPORTING OF ERRORS AND RECOMMENDING IMPROVEMENTS**

You can help improve this manual. If you find any mistakes or if you know a way to improve the procedures, please let us know. Mail your letter or DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to: Commander, U.S. Army Tank-Automotive Command (TACOM) Life Cycle Management Command, ATTN: AMSTA-LCL-MPP (M/S 727), 6501 E. 11 mile Rd, Warren, MI 48397-5000. A reply will be furnished to you.

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**TABLE OF CONTENTS**

**FIGURE 3. Example of HR title block page.**

Section I. INTRODUCTION

---

1. Scope

This publication provides an overprinted DA Form 2062 (Hand Receipt) which lists the contents of Components of End Item (COEI), Basic Issue Items (BII), and Additional Authorization List (AAL) items related to the (*insert system name*).

2. General

a. Section I lists the overprinted DA Form 2062 that lists the line item entry for System/End item and the contents of COEI, BII, and AAL extracted from TM XX-XXXX-XXXX-XX. The listings consist of exactly the same items and are in the same sequence as those listings in TM XX-XXXX-XXXX-XX.

b. The overprinted DA Form 2062 will eliminate manual preparation of the form and will assist organizations in inventorying and accounting for property as required by AR 710-2.

c. Local reproduction of the overprinted DA Form 2062 is authorized. However, organizations shall comply with local policies in the reproduction of DA Form 2062 by office copying equipment, field printing plant, or duplicating plant facilities.

d. Additional copies of this publication may be requisitioned from in accordance with the procedures in DA PAM 25-33.

3. Explanation of Blocks and Columns (DA Form 2062)

Refer to DA Pam 710-2-1, Chapter 6. Additional information required to complete DA Form 2062 is as follows:

- a. From. Enter the organizations for which the property book is maintained.
- b. To. Enter the UIC and the hand receipt file number of the unit/personnel receiving the property.
- c. Hand Receipt Number. Enter a locally designated number. Use it to post the location of property in the property book.

**FIGURE 4. Example of Section I, Introduction - Continued.**

- d. End Item Stock Number. Contains the National Stock Number (NSN) to the end item covered by the hand receipt.
- e. End Item Description. Contains the end item short title.
- f. Publication Number. Contains the TM number of the technical manual containing the Operator/Crew instructions for the equipment.
- g. Publication Date. Date of the Operator/Crew TM.
- h. Quantity. Quantity of the end item covered by this hand receipt.
- i. Stock Number (Column). National stock number of the item described. Items without stock numbers should be requisitioned through using the Commercial and Government Entity Code (CAGEC) and Part Number from (*insert name/address to order from*).
- j. Item Description (Column b). Identifies the item contained in the COEI, BII, and the AAL. It will also contain nomenclature, serial/USE number (if applicable) that will be useful in identifying and controlling the item. Serial number is to be inserted and initialed on all copies by hand receipt holder.
- k. (Column c). The Accounting Requirements Code (ARC) is entered here.

NOTE

The Accounting Requirements Code (ARC) refers to property accountability, not to disposal authority. Disposition action and authority for an unserviceable item is governed by the recoverability code (5th position of the SMR code) assigned to the item In the RPSTL.

(1) Refer to DA Pam 710-2-1, Chapter 6. Additional information required to complete DA Form 2062 is listed below.

(2) Hand receipts shall identify the accounting requirements status of all line item entries via column c. One of the following codes will apply:

**FIGURE 4. Example of Section I, Introduction - Continued.**

MIL-PRF-32436(TM)

- (N) for Nonexpendable: Items not consumed in use, retaining their identity during use, and requiring accountability be maintained throughout the life of the item.
- (D) for Durable: Nonconsumable components of sets, kits, outfits and assemblages; all tools in FSCs 5120, 5130, 5140, 5180, 5210, 5220, and 5280; and any other nonconsumable with a price in excess of \$50.00 not already "N."
- (X) for Expendable: Items, regardless of type classification or price and which are consumed in use. Includes all class 9 repair parts. Items not consumed in use which cost \$50.00 or less and not already "N" or "D."

1. SEC (Column d). The Physical Security/Pilferage code is entered here. This is a one-position code which indicates the security classification or pilferage control for storage or transportation of assets. Order of precedence for assignment of codes is classified, sensitive, pilferable, unclassified, as applicable.

| SEC<br>CODE | PHYSICAL SECURITY CODE                |
|-------------|---------------------------------------|
| A           | CONFIDENTIAL - Former Restricted Data |
| B           | CONFIDENTIAL - Restricted Data        |
| C           | CONFIDENTIAL                          |
| D           | CONFIDENTIAL - Cryptologic            |
| E           | SECRET - Cryptologic                  |
| F           | TOP SECRET - Cryptologic              |
| G           | SECRET - Former Restricted Data       |
| H           | SECRET - Restricted Data              |
| K           | TOP SECRET - Former Restricted Data   |
| L           | TOP SECRET - Restricted Data          |
| O           | Naval Nuclear Propulsion Information  |
| S           | SECRET                                |
| T           | TOP SECRET                            |
| U           | UNCLASSIFIED                          |

**FIGURE 4. Example of Section I, Introduction - Continued.**

SEC  
CODE

SENSITIVE ITEMS

- P Ammunition and Explosives
- Q An item which is a drug or other substance determined by the Director, Drug Enforcement Administration (DEA) Department of Justice, to be designated schedule symbol III, IV or V as defined in the Controlled Substance Act of 1970, and other items requiring vault storage.
- 7 Sensitive information, prior to disposal, all nameplates, label plates, tags, stickers, documents or markings, which relate items to weapons system end item application, must be removed and destroyed.

SEC  
CODE

PILFERABLE ITEMS

- I Aircraft engine equipment and parts.
  - M Handtools and shop equipment.
  - N Firearms.
  - V Individual clothing and equipment.
  - W Office machines.
  - X Photographic equipment and supplies.
  - Y Communications/electronic equipment and parts.
  - Z Vehicular equipment and parts.
- Pilferable item, due to its size, shape and utility, which does not fall under one of the above categories. Pilferage controls may be designated by the coding activity to items coded U (unclassified) by recoding the items to J.

- m. UI (Column e). Unit of Issue.
- n. QTY AUTH (Column f). The quantity authorized to be on hand, or part of the end item.
- o. Quantity (Column g). Actual quantity on hand. To be filled in by the receiving unit/personnel.

**FIGURE 4. Example of Section I, Introduction - Continued.**

p. Page Number/Number of Pages. Contains page number and total number of pages for the COEI, BII, and AAL portions of the hand receipt. Hand receipt holder will initial each page number (only when two or more forms are involved). When hand receipt holders change, the old initials will be lined out, and the new hand receipt holder will initial each page.

4. Authorization Documents

a. Components of End Item (COEI) are authorized by the applicable Repair Parts and Special Tools List (RPSTL).

b. Basic Issue Items (BII) are authorized by the applicable operator's manual.

c. Additional Authorization List (AAL) items are authorized by the appropriate MTOE, TDA, CTA, or JTA authorization documents.

Section II. HAND RECEIPT

Following is the Hand Receipt for Radio (*Insert system name*).

2.1/(2.2 blank)

**FIGURE 4. Example of Section I, Introduction - Continued.**

| HAND RECEIPT/ANNEX NUMBER<br><small>For use of this form, see DA PAM 71G-2-1.<br/>The proponent agency is ODCSLOG.</small> |  | FROM:                |   | TO:                |     | HAND RECEIPT NUMBER |  |
|--|--|----------------------|---|--------------------|-----|---------------------|--|
| END ITEM STOCK NUMBER<br><small>OR ANNEX ONLY</small>  |  | END ITEM DESCRIPTION |   | PUBLICATION NUMBER |     | PUBLICATION DATE    |  |
| STOCK NUMBER   |  | ITEM DESCRIPTION     |   | DATE               |     | QUANTITY            |  |
| a.   |  | b.                   |   | c.                 |     | d.                  |  |
|  |  |                      |   | SEC                |     | QUANTITY            |  |
|  |  |                      |   | e.                 |     | A                   |  |
|  |  |                      |   | f.                 |     | B                   |  |
|  |  |                      |   | g.                 |     | C                   |  |
|  |  |                      |   | h.                 |     | D                   |  |
|  |  |                      |   | i.                 |     | E                   |  |
|  |  |                      |   | j.                 |     | F                   |  |
| <b>COMPONENTS OF END ITEM (COEI)</b>   |  |                      |   |                    |     |                     |  |
| 8115-01-306-8057   | Container, ISO, 8' x 8' x 20'  | N                    | U | EA                 | 1   |                     |  |
| 6230-01-242-2016   | Light Set, Fluorescent   | N                    | U | EA                 | 4   |                     |  |
| 4120-01-283-4096   | Air Conditioner/Heater, 54K BTUH, 208V, 3 Phase                              | N                    | U | EA                 | 2   |                     |  |
| 4520-01-367-2739   | Army Space Heater, (ASH), Electric Powered, Multi-Fuel (if used)             | N                    | U | EA                 | 1   |                     |  |
| 6115-01-461-9335   | Generator Set, Skid Mounted, Tactical Quiet (if used)                        | N                    | U | EA                 | 1   |                     |  |
| 9925-01-470-4117   | Portable Keyboard W/AC Adapter, Yamaha YPR50                                 | N                    | U | EA                 | 1   |                     |  |
| 9925-01-470-4120   | Keyboard Stand, included with Keyboard                                       | N                    | U | EA                 | 1   |                     |  |
| 6340-01-443-7338   | TEMPER Type XVI 64" x 20" Army, Tan (TEMPER Frames included with TEMPER kit) | N                    | U | EA                 | 1   |                     |  |
| 7105-00-986-5978   | Table, Folding, 6 ft.  | N                    | U | EA                 | 5   |                     |  |
| 7240-00-089-3827   | Can, Military, water   | N                    | U | EA                 | 1   |                     |  |
| 6150-01-220-5588   | Cable Assembly, Power, 60 AMP, 100 F. long                                   | N                    | U | EA                 | 2   |                     |  |
| 6150-01-256-6301   | Cable Assembly, Power, 60 AMP, Pigtail, 4 ft.                                | N                    | U | EA                 | 2   |                     |  |
| 7105-00-269-8463   | Chair, Folding, Steel  | N                    | U | EA                 | 100 |                     |  |
| 6110-01-242-6691   | Stand, Electrical Distribution Box   | N                    | U | EA                 | 2   |                     |  |

\* WHEN USED AS A:  
 HAND RECEIPT, enter Hand Receipt Annex Number  
 HAND RECEIPT FOR QUARTERS FURNITURE, enter Condition Codes  
 HAND RECEIPT ANNEX/COMPONENTS RECEIPT, enter Accounting Requirements Code (ARC)

FIGURE 5. Example of DA Form 2062 (front side).

TM 10-9925-100-10-HR

| TM 10-9925-100-10-HR                             |  | Containerized Chapel |           |          |                |                |   |   |   |   |   |
|--|--|----------------------|-----------|----------|----------------|----------------|---|---|---|---|---|
| a.<br>STOCK NUMBER                               | b.<br>ITEM DESCRIPTION                     | c.<br>Y              | d.<br>SEC | e.<br>UI | f.<br>QTY ALTH | g.<br>QUANTITY |   |   |   |   |   |
|  |  |                      |           |          |                | A              | B | C | D | E | F |
| 6110-01-251-0402                                 | Distribution Outlets, Type III, 120 V      | N                    | U         | EA       | 2              |                |   |   |   |   |   |
| 6110-01-413-6474                                 | TEMPER Convenience Outlet Assembly W/Cable | N                    | U         | EA       | 4              |                |   |   |   |   |   |
| 8340-01-683-2646                                 | Doc's, Double Bump-Thru                    | N                    | U         | EA       | 2              |                |   |   |   |   |   |
| 5120-00-926-7116                                 | Mallet, Wood                               | N                    | U         | EA       | 2              |                |   |   |   |   |   |
| 5120-00-600-6098                                 | Hammer, Sledge                             | N                    | U         | EA       | 2              |                |   |   |   |   |   |
| 4120-00-688-2491                                 | Fire Extinguisher, ABC, 10 pound           | N                    | U         | EA       | 4              |                |   |   |   |   |   |
| 4130-01-415-7300                                 | Duct Acceptor Kit, Air Conditioner         | N                    | U         | EA       | 2              |                |   |   |   |   |   |
| CXJ1964  | TVVCR Combo Multi-System PAL Compatible    | N                    | U         | EA       | 1              |                |   |   |   |   |   |
| 7310-01-385-8829                                 | Microwave Oven, 1.5 cu. Ft.                | N                    | U         | EA       | 1              |                |   |   |   |   |   |
| 7310-00-144-4707                                 | Coffee Maker, Percolator                   | N                    | U         | EA       | 1              |                |   |   |   |   |   |
| 9825-01-470-4115                                 | Portable Altar                             | N                    | U         | EA       | 1              |                |   |   |   |   |   |
| 9825-01-326-2855                                 | Craclains Consumables                      | N                    | U         | EA       | 5              |                |   |   |   |   |   |
| 8345-00-214-9125                                 | Flag Staff                                 | N                    | U         | EA       | 3              |                |   |   |   |   |   |
| 9825-01-470-4114                                 | Field Pulpit                               | N                    | U         | EA       | 2              |                |   |   |   |   |   |
| 7240-00-089-3827                                 | Can Water, Military                        | N                    | U         | EA       | 1              |                |   |   |   |   |   |
| A906MK2  | Integrated Amplifier/Mixer, TQA            | N                    | U         | EA       | 1              |                |   |   |   |   |   |
| <i>Contents of Footlocker #1 which includes:</i> |  |                      |           |          |                |                |   |   |   |   |   |
| 8460-01-471-1024                                 | Plastic Trunk, Type 1, Class 1             | N                    | U         | EA       | 1              |                |   |   |   |   |   |
| 9825-01-460-0212                                 | Candle Shell (10 inch)                     | N                    | U         | EA       | 2              |                |   |   |   |   |   |
| 9825-01-459-5719                                 | Candlestick, Altar                         | N                    | U         | PR       | 1              |                |   |   |   |   |   |
| 9825-01-459-5715                                 | Cross                                      | N                    | U         | EA       | 1              |                |   |   |   |   |   |

Reverse of DA Form 2062

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FIGURE 5. Example of DA Form 2062 (front side) - Continued.

| TM 10-9925-100-10-HR          |   | Containerized Chapel |           |          |                   |             |   |   |   |   |   |
|-------------------------------|---|----------------------|-----------|----------|-------------------|-------------|---|---|---|---|---|
| STOCK NUMBER<br>a             | ITEM DESCRIPTION<br>b.  | 1<br>c.              | SEC<br>d. | UI<br>e. | CTK<br>AUTH<br>f. | 9. QUANTITY |   |   |   |   |   |
|                               |   |                      |           |          |                   | A           | B | C | D | E | F |
| 6110-01-413-6474              | Convenience Outlet Assembly, with Cable                       | N                    | U         | EA       | 4                 |             |   |   |   |   |   |
| 6110-01-251-0402              | TEMPER Electrical Box, Type III, 120V                         | N                    | U         | EA       | 2                 |             |   |   |   |   |   |
| BASIC ISSUE ITEMS LIST        |   |                      |           |          |                   |             |   |   |   |   |   |
|                               | TM 10-9925-100-12&P   | N                    | U         | EA       | 1                 |             |   |   |   |   |   |
| 7520-00-559-9618              | Pouch, Documentation  | N                    | C         | EA       | 1                 |             |   |   |   |   |   |
|                               | Tie Down Strap  | N                    | U         | PR       | 5                 |             |   |   |   |   |   |
| 3390-01-204-3009              | Tie Down Strap, Sling Gear                                    | N                    | U         | EA       | 7                 |             |   |   |   |   |   |
| 5975-00-878-3791              | Grounding Rod, Sectional, Type III, Class B, with attachments | N                    | U         | EA       | 1                 |             |   |   |   |   |   |
| ADDITIONAL AUTHORIZATION LIST |   |                      |           |          |                   |             |   |   |   |   |   |
|                               | NOT APPLICABLE  |                      |           |          |                   |             |   |   |   |   |   |

**FIGURE 6. Example of DA Form 2062, Continuation Sheet with "NOT APPLICABLE" entry.**



CONCLUDING MATERIAL

Custodians:

Army – TM

Preparing Activity:

Army - TM

Reviewing activities:

Army - AC, AR, AT, AV, CR, EA, GL, MI, PT

Project TMSS-2012-009

NOTE: The activities listed above were interested in this document as of the date of this document. Since organizations and responsibilities can change, you should verify the currency of the information above using the ASSIST Online database at <https://assist.dla.mil>.