



# ORGANIZATION SAVES TIME AND TROUBLE

Dear Editor,

We have a suggestion that will help mechanics keep up with parts while performing maintenance.

When we're removing a HMMWV engine, we use a bin with 12 compartments. Then we organize the bin by labeling where the parts go during the maintenance procedure. In other words, each individual piece that comes off the engine—bolts, nuts, etc.—is placed in its own compartment in the bin. That section of the bin is then labeled.

We just jot down where the parts came from and put it on a slip of paper with the associated parts. You can also choose to tape the paper to the bin. And depending on the maintenance job you're doing, some sections might be empty. Our bin for HMMWV parts looks something like this:

Grille mount bolts	Power steering pump bolts	Throttle clip
EMPTY	Intake turbo bolts	Starter
Wiring harness brackets/clip	EMPTY	Generator
Engine mount bolts	Exhaust pipe bolts	Flywheel bolts

This system makes it easier for another mechanic to install the replacement engine if you aren't around to do it yourself. Plus, it's a great reminder of where the parts go and eliminates tracking down missing parts and finding new parts to replace lost ones.

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*Editor's note: Great idea, Soldiers. Thanks for sharing that helpful maintenance tip.*