

# HIGH COSTS OF MISDIRECTED CARGO

SO WHERE'S THE COMSEC/CCI?

HECK IF I KNOW!

SOME UNITS ARE SHIPPING THE WRONG COMMO EQUIPMENT TO BUILDING 73 AT TOBYHANNA ARMY DEPOT (TYAD)...

ONLY COMMUNICATIONS SECURITY/ CONTROLLED CRYPTOGRAPHIC ITEMS (COMSEC/ CCI) SHOULD GO TO BUILDING 73.

...AND IT'S CREATING HEADACHES!

The problem is, some units regularly pack one or two excess COMSEC/CCI items in a box with many miscellaneous items.

Then they ship it all to Building 73 at the depot. Once the box arrives, depot workers have to sort out the items and transfer the non-COMSEC/CCI equipment to the rightful owners.

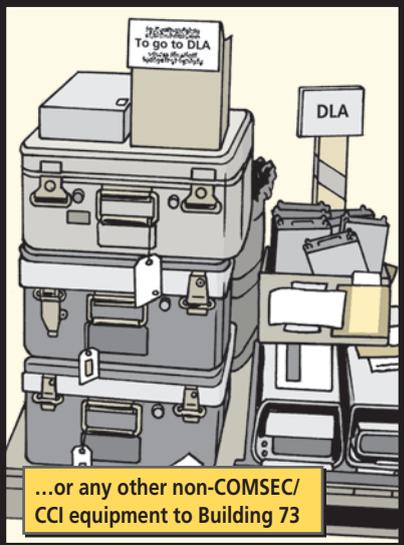
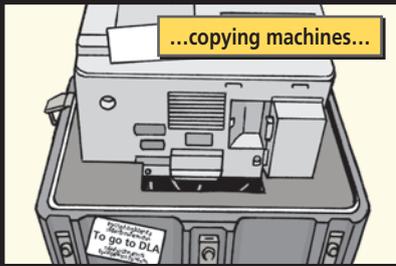
This work is time-consuming and uses up valuable man-hours. It also creates additional shipping costs. Handling and reshipping the misdirected cargo costs an estimated \$100K each year.

## Never ship:

Radios...



...copying machines...



...or any other non-COMSEC/ CCI equipment to Building 73

HERE'S THE COMPLETE ADDRESS FOR SHIPPING EXCESS COMSEC/ CCI...

Tobyhanna Army Depot  
DoDAAC W81U11  
11 Hap Arnold Blvd  
Building 73  
Tobyhanna, PA 18466-5110

## Do Your Disposition Homework

To prevent misdirected cargo shipments, organizational supply, maintenance activities (motor pools, for example), and unit property book officers must do their homework. They need to:

- Contact the proper item manager for all Federal Supply Class (FSC) 5810 items.
- Ask the item manager for disposition instructions for shipping excess COMSEC/CCI equipment.
- Contact the proper item manager for non-COMSEC/CCI item disposition instructions. That includes instructions for turning in items to the local Defense Logistics Agency (DLA) Disposition Services (formerly DRMO).



Ship only COMSEC/CCI to Building 73

## Finding an Item Manager

You can find item managers for **COMSEC/CCI** equipment only by going to the CECOM Communications Security Logistics Activity (CCSLA) National Inventory Control Point (NICP), located at Aberdeen Proving Ground, MD. Here are two POCs who will direct you to the item manager for your COMSEC/CCI equipment:

Shirley Hayden,  
DSN 648-6912, (443) 395-6912, or  
email: [shirley.a.hayden4.civ@mail.mil](mailto:shirley.a.hayden4.civ@mail.mil)

Natasha Henderson,  
DSN 648-6915, (443) 395-6915, or  
email: [natasha.t.henderson.civ@mail.mil](mailto:natasha.t.henderson.civ@mail.mil)

You can find item managers for **non-COMSEC/CCI** equipment by contacting DLA or the Life Cycle Management Command (LCMC) responsible for managing that equipment.

## Supply Support Activity

To ship COMSEC/CCI the right way, go through your supply support activity (SSA). Here's why:

1. Your SSA must fill out a DD Form 1348-1A, *Issue Release/Receipt Document*. There's an electronic version of the form on the DoD Forms Management Program website:

<http://www.dtic.mil/whs/directives/infomgt/forms/index.htm>

2. The SSA submits the form along with the COMSEC/CCI to TYAD.
3. To find out if TYAD received your shipment, you need to contact the item manager.

FOR MORE SHIPPING GUIDANCE, CONTACT THE ITEM MANAGERS FOR COMSEC/CCI EQUIPMENT.



DD FORM 1348-1A, JUL 91 (EO) ISSUE RELEASE/RECEIPT DOCUMENT

27. ADDITIONAL DATA	28. FISC (4-4) US (24-25) CITY (26-27) COMSEC CODE (28) CLASS (29-30) UP (31-32)	29. NATIONAL STOCK NO. & ADD (R-22)	34. DOCUMENT NUMBER & SUFFIX (33-34)	35. C-10 36. C-11 37. C-12 38. C-13 39. C-14 40. C-15 41. C-16 42. C-17 43. C-18 44. C-19 45. C-20 46. C-21 47. C-22 48. C-23 49. C-24 50. C-25 51. C-26 52. C-27 53. C-28 54. C-29 55. C-30 56. C-31 57. C-32 58. C-33 59. C-34 60. C-35 61. C-36 62. C-37 63. C-38 64. C-39 65. C-40
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SSA must submit DD Form 1348-1A

FOR MORE SHIPPING GUIDANCE, CONTACT THE ITEM MANAGERS FOR COMSEC/CCI EQUIPMENT.

PREVIOUS EDITION MAY BE USED